### STATE OF CONNECTICUT



#### **DEPARTMENT OF PUBLIC SAFETY**

# DIVISION OF FIRE, EMERGENCY AND BUILDING SERVICES OFFICE OF STATE FIRE MARSHAL

Policy Directive # 2 Replaces: Directive # 2 dated 2/81 Administered by: OSFM

Duration: Until Revised Authority: Deputy State Fire Marshal

Date: July 1, 2001

#### SUBJECT:

#### SUGGESTED REFERENCE MATERIAL

#### **PURPOSE:**

- (1) To provide local fire officials with a suggested list of reference materials necessary to properly carry out their duties and responsibilities.
- (2) To provide a list of suppliers for the materials.

#### DISCUSSION:

Because of the vast amount of reference materials available and the usual limited budgets, often fire marshals have difficulty deciding what reference materials should be purchased. We have compiled a *suggested* list of materials that are necessary for carrying out the duties of the fire marshal's office.

#### SUGGESTED MATERIAL:

The following material should be part of every local fire marshal's library.

- Current copy of Chapter 541 of the Connecticut General Statutes (C.G.S.)
- Connecticut State Fire Safety Code with errata(s)
- Connecticut Explosives Code
- Connecticut Fireworks and Special Effects Code
- Connecticut Flammable and Combustible Liquids Code
- Connecticut Gas Equipment and Piping Code
- Connecticut Hazardous Chemical Code
- Connecticut Liquefied Petroleum Gas and Liquefied Natural Gas Code
- Connecticut Oil Burning Equipment Code
- Connecticut Moving Picture Theater Code
- Connecticut Tent and Portable Shelter Code
- NFPA reference documents (codes & standards)
- NFPA 921
- NFPA Life Safety Code Handbook
- NFPA Fire Protection Guide to Hazardous Materials
- Current copy of DOT Emergency Response Guidebook
- "Kirk's Fire Investigation" by John DeHaan
- InterFire CD
- UL & FM Directories

The above materials are considered the minimum references necessary to carry out the duties of a fire marshal's office. As budgets permit, the following additional materials are suggested.

- Connecticut State Building Code
- Local ordinances and zoning regulations
- NFPA National Fire Codes Subscription Service
- Other NFPA Handbooks (Referenced editions)
- NFPA Fire Protection Handbook
- "Building Construction for the Fire Service" by Francis Brannigan
- Subscription to Commission on Fire Prevention & Control News List Serve (free)
- Manufacturer's Guides for Fire Alarms, Sprinklers, Fire Stops, Fire Protection Equipment

<sup>☐</sup> Editions referenced by C.G.S. and Regulations (older versions maybe required)

These materials are available from the following sources:

Most regulations can be acquired from the Office of State Fire Marshal either by contacting the office at:

State of Connecticut
Office of State Fire Marshal
1111 Country Club Rd.

P.O. Box 2794

Middletown, CT 06457-9294 Phone: 860-685-8380 Fax: 860-685-8359

or downloading them from the website: <a href="https://www.state.ct.us/dps/DFEBS/OSFM.htm">www.state.ct.us/dps/DFEBS/OSFM.htm</a>

Legal copies of the C.G. S. or regulations are

available from:

Commission on Official Legal Publications

111 Phoenix Ave. Enfield, CT 06082-4453 Phone: 860-741-3027

The NFPA materials are available from: National Fire Protection Association, Inc.

1 Batterymarch Park P.O. Box 9101

Quincy, MA 02269-9101 Phone: 1-800-344-3555

or downloadable from: www.nfpa.org

The InterFire CD is available at: <a href="https://www.interfire.org">www.interfire.org</a>

The Commission on Fire Prevention and Control

Cfpc. News list serve is available at: www.state.ct.us/cfpc

Email: <u>listserv@list.state.ct.us</u>

Underwriters Laboratories Inc. <u>www.ul.com</u>

Factory Mutual Global www.fmglobal.com

American Society for Testing and Materials www.astm.org

The Office of State Fire Marshal (OSFM) Resource Library is open to local fire officials. It contains numerous periodicals, technical studies, product specifications and the like. In the near future, the card file of in-house material will be available on the website. If you have any questions, please contact Terri Trenholm in the Bureau of Engineering 860-685-8350. Workstations are available to conduct research. Materials may not be removed from the OSFM.

## OSFM REGULATIONS / STATUS MATRIX

AMUSEMENT RIDES & DEVICES  CRANES  29-223  29-223-15~16  29-233-1a~11a  DEMOLITION  DEMOLITION  DRY CLEANING  EXPLOSIVES & 29-349  EXPLOSIVES & 29-349  BLASTING AGENTS  AMUSEMENT RIDES & DEVICES  29-136-1a~11a  03/02/98  OSFM  CRANE BRD. DISCUSSING  DISCUSSING  OSFM  BEING REVISED  ELLIOT HENOWITZ  DOSFM  DISCUSSING  OSFM  DISCUSSING  DISCU	7/02 7/02 2004 ch/2002 jor/2004 2004 ch/2002
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FIRE         29-313         29-313-1a         06/15/94         LFM          ENGINEERING           EXTINGUISHERS         29-313-1a         06/15/94         LFM          ENGINEERING         20-21-21-21-21-21-21-21-21-21-21-21-21-21-	ch/2002
EXTINGUISHERS	ch/2002
FIRE SAFETY 29-292 29-292-1d~9d 04/07/00 LFM ENGINEERING Ted	
	ch/2002
	jor/2004
	ch/2002
	jor/2004
LIQUIDS	J01/2004
	ch/2002
PIPING Maj	jor/2004
HAZARDOUS 29-337 29-337-1b~3b 12/23/97 LFM BEING REVIEWED JOHN DOUCETE Ted	ch/2002
CHEMICALS Maj	jor/2004
LP GAS & LP GAS 29-331 29-331-1~5 01/24/97 LFM BEING REVIEWED JOHN DOUCETE Ted	ch/2002
SECURITY Maj	jor/2004
MODEL 29-367 29-367-1~3 03/26/98 OSFM SPECIAL HAZARDS	2004
ROCKETRY	
MOTION PICTURE 29-109 29-109-1b~6b 07/25/97 OSFM CURRENT LICENSE &	
THEATERS PERMITS	
OIL BURNER 29-316 29-316-1 01/28/00 DELETED ENGINEERING	
APPROVED LABS Repealed	
	2004
INSTALLATIONS	-
	2004
PORTABLE OSFM(stateland)	
SHELTERS	
	2004
SYSTEMS	• •
CERTIFICATION OF 29-298 29-298-1~16 09/27/88 OEDM NEEDS REVIEW EDUCATION/DSFM	
FIRE OFFICIALS 07/25/90	

Rev. 07/1/01